



**NYS RURAL RENTAL
HOUSING ASSOCIATION**

NYSRRHA

- **NYSRRHA (New York State Rural Rental Housing Association) offers professional training for entry-level Site Managers and Intermediate Owner/Managers at a VERY LOW COST.**
- **Established in 1992 to serve RD Sec. 515 Properties.**
- **AJ Johnson has provided training for NYSRRHA for several years and conducts many other types of training sessions for LIHTC, Fair Housing & Section 8.**



**NYS RURAL RENTAL
HOUSING ASSOCIATION**

**Christine Johantgen
NYSRRHA
C/O GVRPC, Inc.
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**NYS RURAL RENTAL
HOUSING ASSOCIATION**

In Cooperation With

**A.J. JOHNSON CONSULTING
SERVICES, INC.**

Presents

**TIME MANAGEMENT &
PRIORITIZATION FOR
AFFORDABLE
HOUSING MANAGERS**

**ON-LINE TRAINING
TUESDAY
MAY 6, 2025**

NYSRRHA & AJ JOHNSON

TIME MANAGEMENT & PRIORITIZATION FOR AFFORDABLE HOUSING MANAGERS

REGISTRATION

TIME Management & Prioritization For Affordable Housing Managers TUESDAY, MAY 6, 2025

ON-LINE TRAINING

WHEN:

Tuesday, May 6, 2025

9:30 AM-12:30 (2—15 Min Breaks)

WHERE:

From your office, couch or E-Z Chair.
Log in information will be provided for
registered participants.

FEES:

Membership Fee: \$35.00
NYSRRHA Member: \$49.00
NON-Members: \$69.00

Deadline to submit payment:
Friday, May 2, 2025

**IMPORTANT: If you are not a member
and would like to receive the member
discount, please pay the \$35.00 Mem-
bership fee and the discounted \$49.00
registration rate.**

NAME: _____

COMPANY: _____

ADDRESS: _____

PHONE: _____

FAX: _____

Email: _____

If you are joining NYSRRHA at this time,
please include your \$35.00 membership fee
along with the course registration at the
“Member Rate”. Make checks payable to
NYSRRHA. This is your annual
Membership.

Deadline to Submit Payment:

Friday, May 2, 2025

Membership Fee: _____ \$35.00

Member Rate : _____ \$49.00

Non-Members Rate: _____ \$69.00

Total Enclosed \$ _____

Mail your registration and check to:
Christine Johantgen

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COURSE DESCRIPTION:

Master the art of time management and organizational efficiency with our Time Management and Organizational Skills for Affordable Housing Property Managers webinar. This comprehensive three-hour training is designed specifically for affordable housing property managers and provides practical strategies to boost productivity, streamline operations, and enhance tenant satisfaction.

Participants will learn how to prioritize tasks using the Eisenhower Matrix, implement effective time-blocking techniques, and overcome common time-wasters. The course also covers vital organizational skills such as record-keeping, managing compliance requirements, and enhancing communication with tenants and staff. Gain insights into the latest tools and resources for property management, and leave with an actionable plan to improve your daily operations. Don't miss this opportunity to sharpen your skills and take control of your time!

AJ JOHNSON

Mr. Johnson, as a private developer, oversaw the development of 70 multi-family housing complexes, with over 40 utilizing low-income housing tax credits. Currently, he serves as a training advisor to the Housing Credit Certification Board, assisting with the National Certification Examination for Tax Credit Management Personnel. Mr. Johnson is nationally recognized for his expertise in Affordable Housing, he is also a certified Fair Housing Specialist.